

**BOARD OF EXAMINATION AND REGISTRATION OF ARCHITECTS  
MINUTES OF MEETING OF THE BOARD**

**DATE: June 27, 2007**

**PLACE: Department of Administration  
One Capitol Hill, Conference Room B  
Providence, RI 02908**

**MEMBERS PRESENT: Dana M. Newbrook, Wilbur E. Yoder, and  
Barbara Feibelman**

**OTHERS PRESENT: Peter N. Dennehy, Deputy Chief Legal Counsel,  
Dept. of Admin.**

**Dawne Broadfield, Board Executive**

**CALLED TO ORDER: Chair Newbrook called the meeting to order at  
4:33 pm. to commence Board business.**

**MINUTES OF THE MEETING OF THE BOARD**

**(1) Vice-Chair Yoder moved to approve the open meeting minutes of  
May 16, 2007 as published. Ms. Feibelman seconded. Motion  
approved.**

**(2) Vice-Chair Yoder moved to approve and seal the executive  
session meeting minutes of the May 16, 2007 as published. Ms.**

**Feibelman seconded. Motion approved.**

## **EXECUTIVE SESSION**

**(1) Vice-Chair Yoder moved to convene into executive session at 4:35 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Ms. Feibelman seconded. Motion approved.**

**Vice-Chair Yoder moved to adjourn from executive session and to reconvene to an open meeting at 5:39 p.m. pursuant to R.I.G.L. §42-46-4. Ms. Feibelman seconded. Motion approved.**

**Vice-Chair Yoder moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Ms. Feibelman seconded. Motion approved to close Wooding Design, Article in the Providence Business News; Muchi Muchi LLC – Providence Yellow Book; Creative Designs (2006-07, 2007-08 Yellow Book and May 2006, May 2007 Verizon Yellow Pages; Earth Friendly Homes, LLC (2006-07, 2007-08 Yellow Book and May 2006, May 2007 Verizon Yellow Pages; M & R Design Associates, LLC (2006-07, 2007-08 Yellow Book and May 2006, May 2007 Verizon Yellow Pages; Ira Rakatansky (May 2006, May 2007 Verizon Yellow Pages and 2006-07, 2007-08 Yellow Book; Thor Studios Architectural Design & Illustration (May 2007 Verizon Yellow**

**Pages); AE Grasso Spatial Design Consultants (May 2007 Verizon Yellow Pages); Design Insights (May 2007 Verizon Yellow Pages); Architectural Conservation Systems (May 2007 Verizon Yellow Pages); Cornerstone Design/Build Services, Inc. (May 2007 Verizon Yellow Pages); Judith W. Ireland, LA (2006-07, 2007-08 Yellow Book); RDA Architects (214 Broadway, Providence, RI Project).**

**Vice-Chair Yoder moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Ms. Feibelman seconded. Motion approved.**

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## **OLD BUSINESS**

### **(1) Update on the “Rules of the Board” and “By-Laws”**

**Chair Newbrook updated the Board and indicated that the Rules and Regulations are filed with the Rhode Island Secretary of State and become effective June 28, 2007. The By-Laws were incorporated in**

**the Rules and Regulations and now need to be repealed.**

**Attorney Dennehy indicated that the Secretary of State's office stated that because the Board now incorporated the By-Laws into the Rules and Regulations, the Board has to file a notice of repealing the old By-Laws.**

**Attorney Dennehy and Mrs. Broadfield will now publish the "Notice of Repeal" of the By-Laws.**

**(2) "Tech Note" – Meeting to be scheduled with the League of Cities and Towns, State Building Code Commissioner and the Board.**

**Mr. Cirillo has now been placed on the regular mandated meeting agenda of the building officials on Wednesday, August 29, 2007. The meeting is an all day meeting beginning at 9:00 a.m. at the West Valley Inn in West Warwick, RI.**

**Mrs. Broadfield will ask Mr. Cirillo to pinpoint a time on the agenda that the Board will be heard.**

**(3) Discussion on "Disaster" – Continuity of Operations Plan (COOP)**

**(A) The COOP prepared by the Department of Administration (DOA), Division of Information Technology (DoIT) and their consulting team for this project, LBL Technology Partners, was submitted to the**

**Board at the last meeting. Secretary Carlson is reviewing the COOP and will comment at the next meeting.**

**A presentation was made at the National Council of Architectural Registration Boards (NCARB) Annual Meeting in Denver, Colorado and a disk of that presentation will be provided to the Board. The disaster plan was done in conjunction with the American Institute of Architects (AIA).**

**(B) After final review, the COOP must be adopted by the Board and reviewed yearly in September.**

#### **(4) Discussion on “Pre-Set Fine Amounts for Violations”**

**Secretary Carlson brought this item to the table. This matter was continued at the May 16, 2007 meeting to hear the Chair’s opinion since he was not present at that meeting. Due to Secretary Carlson not present at this meeting, the matter has been continued.**

#### **BLUE BOOKS (RECIPROCITY)**

**(A) Vice-Chair Yoder moved to approve the following Blue Books as submitted with an expiration date of December 31, 2007. Ms. Feibelman seconded. Motion approved.**

**(1) BROWN, Robert Alan. (5) SCANLON, John R.**

**(2) CAHEN, Craig I. (6) SCOTT, Richard C.**

**(3) HAWKINS, B. Kevin (7) WEBER, Harvey**

**(4) RANDALL, Troy L. (8) WILLIAMS, Bradley D.**

**CERTIFICATES OF AUTHORIZATION APPLICATIONS (See Attached List)**

**(A) Ms. Feibelman moved to approve the applications for Certificates of Authorization for the Sole Proprietorships for Bradley T. Black, Christopher McMahan, AIA, Ketti Parente and Andrew T. Weaver DBA Weaver & Assoc. Architects as submitted. Vice Chair Yoder seconded. Motion approved.**

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**(B) Ms. Feibelman moved to approve the Name Change application for Certificate of Authorization for the Sole Proprietorship for Walsh Architect as submitted. The former name was Laurence S. Walsh. Vice-Chair Yoder seconded. Motion approved.**

**(C) Ms. Feibelman moved to approve the application for Certificate of Authorization for the Partnership for Architectural Alliance as submitted. Vice Chair Yoder seconded. Motion approved.**

**(D) Ms. Feibelman moved to approve the application for Certificate of Authorization for the Limited Liability Company for GIO Design Group, LLC. Vice-Chair Yoder seconded. Motion approved.**

**(E) Certificate of Authorization for the Limited Liability Company(LLC) for Duany Plater-Zyberk & Co., LLC.**

**At the last Board meeting, it was the decision of the Board to send a letter to Duany Plater-Zyberk & Co., LLC requesting verification of whether or not this firm offered to provide architectural services in this State prior to being registered. In reviewing the application package, it was noted that Robert R. Long, Jr., Esq. sent the Certificate of Authorization application to the Board and not Duany Plater-Zyberk & Co., LLC. Therefore, the letter was resent to Attorney Long on June 22, 2007, and the Board is waiting for his response.**

**Vice-Chair Yoder moved to continue. Ms. Feibelman seconded. Motion approved.**

**(F) Ms. Feibelman moved to approve the applications for Certificates of Authorization for the Corporations for A4 Architecture, Inc. and Jensen & Halstead, Ltd. Vice-Chair Yoder seconded. Motion approved.**

**(G) Ms. Feibelman moved to deny the application for Certificate of Authorization for the Corporation for Black Cow Architects, Inc., to send a letter replying to Michael M. Burke, Esq., thanking him for his letter, indicating that the Board does not have any statutory authority to waive the requirements of Section 5-1-15.1, indicating that the**

**Board has approved the Sole Proprietorship Certificate of Authorization application under the name of Bradley T. Black and will continue to entertain applications for Certificates of Authorization pursuant to that Section, and enclose a copy of that Section. Vice-Chair Yoder seconded. Motion approved.**

**(E) Ms. Feibelman moved to approve the Name Change and Amended Change in Responsible Control adding Robert E. Meaders and removing James McAuliffe for the application for Certificate of Authorization for the Corporation for CMMI, Inc. as submitted. The former name was Culpepper, Mcauliffe And Meaders, Inc. Vice-Chair Yoder seconded. Motion approved.**

**(F) Ms. Feibelman moved to approve the Amended Change in Responsible Control adding Kenneth H. Drucker for the application for Certificate of Authorization for the Corporation for Hellmuth, Obata + Kassabaum P.C. as submitted. Vice-Chair Yoder seconded. Motion approved.**

**(G) Ms. Feibelman moved to accept the response received and close the matter of the Limited Liability Company (LLC) for Inclusions by Design, LLC acknowledging that the LLC cannot practice architecture or that Ms. Rosanne Ramos cannot call herself an architect, removing the term “architecture” from her purpose on the Limited Liability Company (LLC) Article of Organization application filed at the Rhode Island Secretary of State’s office and the verification that Truth Box,**



**Inc. is the architect of record for the Southside Community Land Trust Project and in responsible control. Vice-Chair Yoder seconded. Motion approved.**

**(H) The Board sent a letter to The Johnson Studio asking the firm to certify that the firm is not currently practicing architecture in the State of Rhode Island. To date, the Board has not received a response. Vice-Chair Yoder moved to continue. Ms. Feibelman seconded. Motion approved.**

### **(I) Sage Architecture + Design, LLC**

**After discussion, the Board has continued the vote on the Certificate of Authorization application for Sage Architecture + Design, LLC to Monday, July 9, 2007, at 9:00 a.m.**

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### **NEW BUSINESS**

#### **(1) 2007 – H – 5300 Sub A – Article 3 - Reorganization**

**This Board will be part of a joint reorganization meeting with the Board of Registration for Professional Engineers, Board of Registration for Professional Land Surveyors and the Board of Examiners of Landscape Architects on Monday, July 9, 2007, at 10:00 a.m. The Board of Registration for Professional Engineers has**

agreed to convene this meeting.

Attorney Dennehy stated that the article specifically stated that the statutory authority of the Boards, Chapter 5-1, shall continue unaffected. Ms. Feibelman read the article that the Board would have the same responsibility but a combined Board would be making the decisions. Attorney Dennehy sees the combined Board as primarily being administrative responsibility for the four Boards and would be responsible for the decisions dealing with administrative actions such as budget and personnel. Chair Newbrook stated that is what the Boards do now with the Chair from each of the Boards. Attorney Dennehy stated that the oversight group would be two representatives from each Board to be a group of eight with no vacancy being filled to allow reduction to two members.

Attorney Dennehy suggested that it would be to the Board's interest to get the Department of Business Regulation (DBR) to provide assistance in budget and fiscal controls. Attorney Dennehy thought that the goal is to make the administration of the Boards more efficient and various cost savings. Attorney Dennehy thought that the Boards are in a position to talk to DBR to bring their items to the table in what they would need from DBR. Ms. Feibelman asked if this was a staffing issue. Attorney Dennehy believed that it was. Ms. Feibelman said that just because they combine the Boards that does not reduce the work. Attorney Dennehy stated that there may be systems in place at DBR that could easily be used. Vice-Chair Yoder

**stated that transferring the Boards from the Department of Administration (DOA) to DBR should produce some efficiencies because of the way that they operate without having to change the structure of the Boards.**

**Attorney Dennehy suggested that the Boards continue “status-quo” until told otherwise. Ms. Feibelman believed that if the Board continues the “status-quo,” any action the Board takes after January 1, 2008 could be attacked. Attorney Dennehy thought that it is pretty clear that the Budget Article states “notwithstanding anything in the Articles retain the statutory authority of the Boards.” Ms. Feibelman disagreed and said that it becomes one Board.**

**The Board will review and discuss further.**

## **ADJOURNMENT**

**Chair Newbrook informed the Board that the next Board meeting is scheduled for July 9, 2007 at 9:00 a.m. at One Capitol Hill, Conference Room A, Providence, RI 02908. Vice-Chair Yoder moved to adjourn the meeting at 6:42 p.m. Ms. Feibelman seconded. Motion approved.**

**Respectfully submitted,**

**Dana M. Newbrook, NCARB, AIA  
Chair**

**DMN/dmb**

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**C. O. A. APPLICATIONS**

**Board Meeting of 27 JUNE 2007**

**SOLES**

**BRADLEY T. BLACK \$100. APPROVED – 06/27/07**

**CHRISTOPHER MCMAHAN, AIA - 0 - APPROVED – 06/27/07**

**KETTI PARENTE - 0 - APPROVED – 06/27/07**

**WALSH ARCHITECT \$50. APPROVED – 06/27/07**

**A-10,045 – Name Change from Laurence S. Walsh**

**ANDREW T. WEAVER DBA**

**WEAVER & ASSOC. ARCHITECTS \$100. APPROVED – 06/27/07**

## **PARTNERSHIP**

**ARCHITECTURAL ALLIANCE \$100. APPROVED – 06/27/07**

## **LIMITED LIABILITY COMPANY**

**DUANY PLATER-ZYBERK & CO., LLC \$100. CONTINUED – 06/27/07**

**Waiting for Response to Question – 05/16/07**

**GIO DESIGN GROUP, LLC - 0 - APPROVED – 06/27/07**

**SAGE ARCHITECTURE + DESIGN, LLC \$100. CONTINUED TO  
07/09/07 – 06/27/07**

**Waiting for Legal Opinion – 05/16/07**

## **CORPORATIONS**

**A4 ARCHITECTURE, INC. - 0 - APPROVED – 06/27/07**

**BLACK COW ARCHITECTS, INC. \$100. DENIED – 06/27/07**

**See Ltr From Attorney Burke Does not meet 2/3rds-1/3rd – Section**

**5-1-15.1**

**CMMI, INC. \$50. APPROVED – 06/27/07**

**A-14,176 – Name Change and Change in Resp. Control**

**Adding Robert E. Meaders**

**Removing James McAuliffe**

**Name Change from: Culpepper, Mcauliffe & Meaders, Inc.**

**HELLMUTH,OBATA + KASSABAUM P.C. - 0 - APPROVED – 06/27/07**

**A-14,167 – Change in Resp. Control**

**Adding Kenneth H. Drucker**

**JENSEN & HALSTEAD, LTD. \$100. APPROVED – 06/27/07**

## **QUESTIONS**

**INCLUSION BY DESIGN LLC ACCEPT RESPONSE AND CLOSE –  
06/27/07**

**WAITING FOR RESPONSE – VERIFYING ARCH  
RECORD – 05/16/07**

## **DENIAL**

**THE JOHNSON STUDIO CONTINUE – 06/27/07**

**Letter sent requesting certification that the firm is**

**Not currently practicing architecture in RI since the  
COA application was denied- Letter sent 05/0707 –  
Waiting for a response.**

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